



THE DEKALB EARLY COLLEGE ACADEMY

SCHOLAR AGREEMENT

2015-2016

DECA Scholars' Mandate

Scholars must maintain a minimum 2.5 GPA. Failure to do so will result in being placed on academic probation or immediate dismissal. If academic performance is not improved at the end of the probation period, the scholar must return to their Community High School.

Scholars attending Georgia Perimeter College (GPC) must remain in good academic and discipline standing with GPC. If any scholar is not allowed to attend GPC for academic or behavioral reasons, the scholar must return to their Community High School.

Scholar's Pledge

I pledge to:

- Commit to the challenge and rigor of the program by fully completing classwork, homework, projects and all other assignments in a timely manner.
- Prepare for assessments to the best of my ability.
- Attend school each day and arrive on time to school and class. Be prepared by having textbooks and materials.
- Engage in responsible classroom participation demonstrating appropriate behavior, attitude, and exhibiting respect for self and others at all times.
- Behave in a manner that is commensurate with a prospective college student; exhibit good decision-making skills, self control, and self direction at public venues, school assemblies, in class, and on field trips etc.
- Adhere to the uniform dress code regulations fully and completely.
- Follow expectations regarding book bags and electronic devices (cell phones, iPods, etc.).
- Not engage in cyber bullying or bullying.
- Complete 20 hours of volunteer service each school year by June 15th

FAILURE TO COMPLY WITH THIS AGREEMENT MAY RESULT IN A SCHOLAR

RETURNING TO THE COMMUNITY HIGH SCHOOL.

KEEP this agreement for your record!

(You will initial



THE DEKALB EARLY COLLEGE ACADEMY
PARENT/GUARDIAN AGREEMENT
2015-2016

Scholar Name _____ Grade Level _____

DECA administrators, professors, and staff are committed to ensuring that DECA scholars successfully complete their courses at the DeKalb Early College Academy/Georgia Perimeter College (GPC), and are properly prepared to move on to a 4-year institution. In order to jointly achieve this goal, parents and scholars are asked to commit to supporting educational success by entering into this agreement.

As PARENT(S)/GUARDIAN(S) for the above mentioned scholar, I pledge to:

- Volunteer at least 10 hours per semester per family; for a total of 20 hours per year to be completed by April 30, 2016.
- Pay \$100.00 class dues. The dues will be paid accordingly: **\$50.00 on or before August 28, 2015 and the balance on or before October 1, 2015.** Dues may be paid in full if you do not need a payment plan.

Note: Opportunities for volunteering will happen year-round and emails will be sent. If you would like to volunteer during the school day it is imperative that you schedule this in advance. Hours may also be contributed in the form of food, drink, or monetary donations. These donations will be used for Saturday School, dances, or other school events. Request will be made via email when donations are needed.

(\$5 spent or donated = 1hour)

- **Join the PTA during the month of August.** Parents who have not joined are in violation of this agreement.
- Attend a minimum of three (3) required PTSA meetings per academic year as verified by the sign-in sheet at each meeting.
- Support the uniform dress code regulations fully and completely.
- Be proficient in utilizing technology in order to facilitate and enhance home/school communication via e-mail, Parent Portal, DECA Website, Newsletters, and automated Calling Post. Parent Portal must be checked weekly.
- Attend a minimum of two (2) Parent Involvement Workshops and/or In-services designed to provide information on required student assessments or other areas related to the school program/parenting.
- Attend Student Support Team Meetings/Annual Conferences by invitation.
- Attend parent/teacher conferences as needed each semester to discuss the academic progress or other matters related to my scholar.
- Review progress reports each grading period to maintain awareness of my scholar's progress at DECA

FAILURE TO COMPLY WITH AGREEMENT MAY RESULT IN A SCHOLAR RETURNING TO THE COMMUNITY HIGH SCHOOL. I DO UNDERSTAND THAT DECA IS A SCHOOL OF CHOICE AND IF PROGRAM EXPECTATIONS ARE NOT MET, MY CHILD WILL RETURN TO THE COMMUNITY HIGH SCHOOL. I CANNOT APPEAL ONCE THIS DECISION IS MADE.

KEEP this agreement for your record!

DEKALB EARLY COLLEGE ACADEMY

PERFORMANCE CRITERIA CONTRACT

2015-2016

Scholar Name _____ Grade _____

STUDENT CONTINUATION GUIDELINES FOR DECA

Satisfactory performance in the key areas of academics, behavior and discipline at DeKalb Early College Academy is necessary for continuation in the program. **In addition to the criteria listed below, all 9th/10th graders must be in full compliance with the school uniform expectations.**

Performance Criteria

Scholars must...

- Maintain a **2.50 grade point average each semester.**
- Meet the DECA **promotion requirements** each year. If a scholar does not satisfy the promotion requirement, the scholar will be withdrawn from the program. The scholar will then be enrolled in his/her community high school. Six (6) units are required for promotion from grade 9 to 10. Twelve (12) units are required for promotion from grade 10 to 11.
- Meet expectations for **attendance**. Students should accumulate **no more than five** unexcused absences per school year. Over five absences will require an Attendance Contract and referral to the Student Continuation Committee (SCC). Excessive tardiness will also lead to an attendance contract.
- Meet expectations for discipline. Students with **excessive discipline incidents** (including **uniform violations**) will require a Behavior Contract and referral to the SCC.
- Scholars attending Georgia Perimeter College (GPC) must remain in good academic, behavior, and discipline standing with GPC. If any scholar is not allowed to attend GPC for academic or behavioral reasons, the scholar will be withdrawn from the program and must enroll in their community high school.

Probation/Continuation Procedures

When a scholar has not met the performance criteria...

- The scholar may be placed on academic, attendance and/or behavior probation/contract for one semester at DECA or referred to the Student Continuation Committee and released from the program
- The parent will be notified of deficiencies in performance
- The progress of the scholar will be reviewed during the semester by the Student Support Team and again at the end of the semester. The parents will be alerted concerning the status of their child via a meeting with a member of the Student Support Team
- The Student Support Team (SST) consists of the counselor and student support specialists
- The Student Continuation Committee (SCC) meets after grades are issued each semester and reviews student records. This committee will decide together if a scholar continues in the program or will be dismissed to attend their community high school. Failure to satisfy the probationary period and increase the GPA and/or meet requirements of contracts issued (uniform, behavior, or attendance) will likely result in program dismissal
- The Student Continuation Committee (SCC) consists of professors, the counselor, and the assistant principal
- There will be no appeal process for parents of DECA scholars who are dismissed. The committee decision will be final and cannot be challenged because DECA is a school choice high school
- When a scholar attains the required 2.50 grade point average after being on probation for one semester, then the scholar will return to a satisfactory academic performance status
- **If any scholar is not allowed to attend GPC for academic or behavioral reasons, the scholar will be withdrawn from the program and must enroll in their community high school.**
- **Scholars are allowed one probationary period. If their GPA falls below a 2.5 again they will be withdrawn from the program.**

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DEKALB EARLY COLLEGE ACADEMY

UNIFORM CONTRACT

2015-2016

Name: _____ Grade: _____

The philosophy of DeKalb Early College Academy is to provide a comprehensive, college preparatory educational program for scholars in a highly structured setting. Emphasis is placed on high academic standards, good attendance and a strict code of conduct.

Part of the strict code of conduct is a mandatory uniform dress code. Scholar's uniforms must always be neat and worn with pride since it reflects both home and school. The uniform is a symbol of unity, pride, and excellence. *Spirit Days will take place during the school year. On Spirit Days scholars will be allowed to wear specific attire. Jeans worn must be in compliance with DeKalb County School System and DECA Dress Code Policies. No jeans with tears, shredding or holes in them will be allowed.*

Your child is in violation of the DeKalb Early College Academy MANDATORY uniform policy if the following is NOT worn:

Days of the Week	Ladies	Gentlemen
Monday – Wednesday (And special events when announced)	<ul style="list-style-type: none"> • Solid Black Shoes or Sneakers with black laces. No Sandals • Uniform Oxford Shirt/Blouses – White with Logo; • DECA Tie • Black Belt with Plain Buckle • Uniform Slacks in Black or Khaki • <u>No Skinny/Stretch/Spandex pants, Jeans, Cargo or Capri pants</u> • Uniform Skirt/Shorts in Black or Khaki (no higher than 2 inches above the top of the knee) • Uniform Black Blazer with School Crest • Solid (Black) Socks/ Tights/ Stockings 	<ul style="list-style-type: none"> • Solid Black Shoes or Sneakers with black laces. No Sandals • Uniform Oxford Shirt – White with Logo; • DECA Tie • Black Belt with Plain Buckle • Uniform Slacks in Black or Khaki • <u>No Skinny pants, Jeans, Cargo or Capri pants</u> • Uniform Shorts in Black or Khaki (no higher than 2 inches above the top of the knee) • Uniform Black Blazer with School Crest • Solid (Black) Socks
Thursday – Friday	<ul style="list-style-type: none"> • Solid Black Shoes or Sneakers with black laces. No Sandals • Black Belt with Plain Buckle • Uniform Slacks in Black or Khaki • <u>No Skinny/Stretch/Spandex pants, Jeans, Cargo or Capri pants</u> • Uniform Skirt/Shorts in Black or Khaki (no higher than 2 inches above the top of the knee) • Solid (Black) Socks/ Tights/ Stockings 	<ul style="list-style-type: none"> • Solid Black Shoes or Sneakers with black laces. No Sandals • Black Belt with Plain Buckle • Uniform Slacks in Black or Khaki • <u>No Skinny pants, Jeans, Cargo or Capri pants</u> • Uniform Shorts in Black or Khaki (no higher than 2 inches above the top of the knee) • Solid (Black) Socks
Announced DECA Spirit Days	DECA Spirit Wear and Jeans (No holes or rips in jeans)	
Permitted Items that can be worn in addition to uniform	<ul style="list-style-type: none"> • Uniform Black Cardigan or Letterman Sweater with logo • Lightweight Black – Lined Jacket with Logo • Black Sweater – with logo 	

The following are also in violation of the DECA Mandatory Uniform Policy/Dress Code:

1. No Capri pants
2. Hoods or hats of any kind worn in the building
3. Extreme hair colors which attract attention and distract scholars from the academic environment
4. Facial piercings (including lip, tongue, nose rings)
5. Outer Coats worn in class; colored or print jackets in the building.
6. Wearing their shirts untucked and/or sagging pants.
7. Headbands, hair bows, roses, and other hair accessories that are not black or khaki (school colors).
8. Knee high or thigh high stockings; anything other than plain tights (tights cannot have textures or designs)
9. No oversized rings/bracelets/earrings of any kind (Earrings for boys are prohibited)
 - a. No earrings or rings bigger than a quarter (in width or length)
 - b. No necklaces

Based upon DeKalb County School System Code of Conduct and the local school Scholar Handbook, the Uniform Code is effective the first day of school in August 2014.

All scholars are expected to adhere to the expectations of appropriate dress as indicated in this Contract, Scholar Handbook and the Uniform Regulations, 2015-2016.

CONSEQUENCES: The consequences for not following the uniform code are as follows and **is effective August 2015 based on the DeKalb County School System Code of Conduct:**

Number of Offenses	Action of the School:
First Offense*	Verbal Reprimand, Contact Parent and In-School Suspension (ISS) until end-of day or correction of the violation
Second – Third Offense*	Possible Parent Conference and two - three (2-3) days of Detention
Fourth Offense*	Parent Conference and up to (2) days ISS/Behavior Contract.
Fifth Offense*	Contact Parent, up to three (3) Days ISS or one (1) Day OSS. Chronic repeated violation of this expectation will result in the charge of #19a- Repeated Violation of School Rules, #25- Dress Code Violation and a possible dismissal from DECA.

*Scholars failing to comply with the dress code/uniform policy will need to have their parents deliver them the correct uniform before being admitted to class. Parents will be contacted regarding uniform violations.

The local school administration reserves the right to make the final judgment regarding uniform, hair appropriateness, and jewelry. The administration reserves the right to modify the dress code for special occasions and will communicate such to scholars/parents. Any additional occurrence may result in Local School Probation or returning to Community School.

KEEP this agreement for your record!